



Fairgrounds Advisory Board Minutes

Monday, May 19, 2025

The meeting was called to order at 5:14pm with the following Fairgrounds Board members in attendance:

Board Members Present: Hank Davis, Dorothy Elsner, Monique Brigham, Kristen Keltz

Absent: Robert Desmarais, Gery Cardenas, Gin Learned

Staff Members and Representatives: Aric Gaither, Frances Negranza

A motion was made by Kristen to approve the April 2025 minutes and seconded by Dorothy. The motion to approve the minutes was approved and passed unanimously.

Board Discussion:

Fair t-shirt

Shared design of 2025 Fair t-shirt.

Continued General Fairgrounds Operations Overview

Frances shared the 2024 Fair Presentation that was presented to the commissioners last year as an overview of year-round operations at the Fairgrounds and the Fair. Discussed 2024 capital projects completed, the upcoming Skagit Farm Circle in November, covered community partners and special programs, and the carnival relationship at the Fair. Monique recommended additional group to help with table cleaning at the Fair.

Hank provided a recap of the WSU Plant Fair; great revenue and attendance, appreciation of the upgraded LED lighting, overall condition of facilities and staff who assisted.

Partnership of 4H and Boys and Girls Club

Dorothy asked about the potential partnership between 4H and the Boys and Girls Club. A grant was recently acquired by the Boys and Girls Club to participate as 4H members at the Fair. The WSU extension is handling the communication and logistics of said partnership and there is a meeting scheduled for the beginning of June on its participation status.

Current Capital Project – Restroom Replacement

Aric provided an update about the new restroom to be installed at the Fairgrounds. Trico is the contractor for this project. The current facility is being demoed today 5/19 and will be installed by June 27.

Fairgrounds Budget

Aric discussed budget, current processes for capital projects and the process for future projects.

Chair/Vice Chair

Decided by advisory board members in attendance to discuss at next meeting.

Adjourn 6:30pm